



# ERASMUS+ TRAINEESHIP OFFER

**Required:**

- Active English Skills (B2-C1)
- Experience with Social Media
- Creativity
- Active Computer Skills
- Proactive approach
- Available for 4-6 months

**Send your CV to  
[internship@euba.sk](mailto:internship@euba.sk)**



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The intern will be located at the International Office at the University of Economics in Bratislava. The International Office successfully handles mobility and exchange issues, international networks, and strategic partnerships, as well as information to both incoming and outgoing students and staff. A new focus of the Office recently became a better **Social Media presence**.

## **ELIGIBILITY AND REQUIREMENTS**

- Interns must be university students eligible for the Erasmus+ grant for traineeships for the whole period
- Eligible candidates must have excellent English language skills (spoken and written, at least Level B2/C1)
- Active computer skills and Social Media experience are necessary
- International experience is an advantage

## **DUTIES**

- Correspondence with International students and Partner universities
- Contribution to organizing events for International students, for example, Welcome Week, International Study Abroad Fair, Snack&Chat, etc.
- Managing Social Media accounts - drafting texts, photos, and videos for social media; creating content for YouTube, Instagram, and Facebook; brainstorming new ideas
- General administrative tasks

## **TERMS AND CONDITIONS**

- Start of internship: throughout the academic year 2024/2025 or 2025/2026
- The length of the internship is 4 to 6 months (preferably one semester)
- The trainee shall have a weekly schedule of 30 hours, with flexible working hours, from Monday to Friday.