Dear Partner,

in order to help us write the grant proposal (the University of Opole is the institution eligible to apply for Erasmus+ KA171 grant) please refer to the questions below.

The application form submitted to the European Comission consists of 3 major points to be described:

1. Quality of the project design and implementation

2. Relevance of the strategy

3. Impact and Dissemination

Please find below the detailed questions within the criteria above mentioned.

***QUALITY OF PROJECT DESIGN AND COOPERATION ARRANGEMENTS (12 000 signs, max 40 points to be awarded)***

*Present the cooperation arrangements that will be put in place for all the activities of the project:*

* *Describe how the responsibilities, roles and tasks will be divided between you and your partners as receiving/sending institutions throughout the project and how it will be defined in the Inter-institutional Agreements.*
* *Refer to the arrangements and measures that you foresee for the different phases of the mobility project, including:*
	+ *selection of participants,*
	+ *the support provided to participants before, during and after the mobility period,*
	+ *measures to ensure full recognition for all participants (students and staff), by your institution and your partners,*
	+ *and procedures for debriefing participants after mobility.*
* *When you refer to outreach and selection strategies, please highlight specific measures to ensure participation of those with fewer opportunities (in accordance with the*[*Inclusion and Diversity Strategy*](https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity_en)*[[1]](#footnote-1)).*

**QUALITY OF PROJECT DESIGN AND IMPLEMENTATION: leading questions**

1. What kind of support will be offered to the students/staff before, during and after the mobility period (including information about insurance/visa/housing)? Who would be responsible for that? What kinds of facilities are available to the participants (libraries etc.)? What are the preferable means of communication you use to be constantly in touch with program coordinators for the reporting and other purposes?

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2. What criteria are you going to apply to nominate students and/or staff for the participation in the mobility program? Who is in charge for the selection and/or evaluation of participants?

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3. What is the system of academic recognition of the participants after they return home? How will you guarantee recognition of the educational outcomes based on the credits that students would acquire at the hosting university? How about giving recognition to staff for their teaching and training activities undertaken during the mobility period (how will the home university capitalise on the experience abroad that their staff has undertaken)?

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4. Will the participants (both incoming and outgoing) get any assistance from your institution (language training, counselling, preparatory workshops, social and integration activities etc.)? How will participants from disadvantaged backgrounds or with special needs be encouraged to participate?

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***RELEVANCE OF THE STRATEGY (10 000 signs, max 40 points to be awarded)***

*Present your planned project with this region and explain how it is related to the internationalisation strategy of all the higher education institutions involved.*

*You may refer to the specific type(s) of mobility that you plan to organise, the subject areas, as well as any other specific element about the expected cooperation arrangements with international partners in this region that you could not describe appropriately in the “Project management” section.*

*Detail your previous experience of cooperation with higher education institutions in these Third countries not associated to the Programme, if any. Explain how you expect that this project will contribute to new cooperation in education and/or research in the region.*

1. What is your internationalization strategy (if there is any)? What are the priority geographical areas of your international cooperation? What geographical areas are most popular with students, faculty and staff? What actions have you undertaken recently?

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2. Explain why the planned mobility project is relevant to the internationalisation strategy of your institution? Why building cooperation with Poland is relevant for you?

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4. Try to distinguish the specific aims for choosing mobility of students and/or staff.

Do you need to strengthen the partnership before sending students? Build mutual trust? Ease the recognition process? Staff mobility might be the way to start.

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***IMPACT AND DISSEMINATION (10 000 signs,******max 20 points to be awarded)***

*Explain the desired impact of the mobility project on participants, beneficiaries, international partners and at local, regional and national levels. Describe the measures which will be taken in your cooperation with this region to disseminate the results of the mobility project at faculty and institution levels, and beyond where applicable. If diveting, please detail the relevance of your strategy for different partner countries in the same region. Pay special attention to the Third countries not associated to the Programme.*

**IMPACT AND DISSEMINATION: leading questions**

1. Explain the impact and outcomes of the mobility project on the different stakeholders.

What is the expected impact on the participants (e.g. what skills will they acquire)? What is the expected impact on your institution?

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2. Explain the impact at local/regional/national level.

How will the outcomes be measured and evaluated? How will you know whether you have achieved the desired and expected impacts?

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3. Describe what dissemination activities you intend to carry out and through which channels.

Do you have means to measure success and disseminate results (e.g. publications, surveys, newsletters, alumni networks etc.)? If not, how will you develop them?

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4. Explain who will benefit from the dissemination of project results.

Will you keep the dissemination activity at the faculty/university level only or go beyond? How will you engage the participants in promotion of the international cooperation after they complete their mobilities?

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1. full document available at <https://erasmus-plus.ec.europa.eu/document/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity-strategy> [↑](#footnote-ref-1)