



Resolution No. 61/2016-2020 of the
Senate of the University of Opole
of 28.09.2017

on:

amending Resolution No. 26/2016-2020 of the University of Opole Senate of 23 March 2017 on the principles of charging and remitting the fees for tuition and other education services provided by the University of Opole to foreign students

The following amendments shall be introduced to Resolution 26/2016-2020 of the University of Opole Senate of 23 March 2017 on the principles of charging and remitting the fees for tuition and other education services provided by University of Opole to foreign students:

1. in the annex regarding the principles of collecting and remitting education fees from foreign students, for the education services provided by University of Opole, §9 shall have the following wording:
 1. "Upon a written request of a foreign student, the Rector may issue a decision to remit amounts due, defer payment, or spread payment into instalments.
 2. An application for remittance of the amounts due shall be submitted to the appropriate Dean's Office. In the event the Dean's Office clerk determines that no payments for education services have been remitted during the applicant's course of studies, the application with an appropriate clerk's note shall be submitted to Student Affairs Department; if any payments have been remitted - the application shall be submitted to the Rector's Office.
 3. The applications for deferring payment date or spreading payment into instalments shall be submitted to the appropriate Dean's Office. A foreign person shall document the submitted application, referred to in item 2, by submitting the documents confirming the circumstances which entitle to remittance of payment, as well as a set of valid documents, which confirm the applicant's financial situation, necessary to calculate income per person in the family (as in financial aid applications).
 4. The application referred to in item 2 shall be submitted in Polish, along with a set of documents translated into Polish by a sworn translator, pursuant to the law of 25 November 2004 on the profession of sworn translator (i.e. Official Journal of 2016, item 1222) to Student Affairs Department, two weeks before commencement of classes in the semester, to which the application pertains, at the latest.
 6. In the case of missing or not translated documentation, head of Student Affairs Department shall call the foreign applicant, in writing, to submit the missing documents within seven (7) days from the date of the call delivery. Failure to remedy the deficiencies within the deadline will result in leaving the application unprocessed.
 7. In the event there are no grounds to remit the payment, the payment date may be deferred or the payment spread into instalments on a foreign student's request, submitted as a separate application."

§2

The consolidated text shall be introduced, which forms an annex hereto.

§3

The Resolution shall come into force on the date of being passed.

The Resolution was adopted unanimously in an open ballot. The University of Opole Senate has 64 members; 50 members of the Senate participated in the ballot.

Chairperson of the
Opole University Senate

Professor dr hab. Marek Masnyk

A handwritten signature in blue ink, consisting of a stylized, cursive 'M' followed by a long horizontal stroke that tapers to the right.