

## **REGULATIONS of doctoral studies at the University of Opole**

*(Approved by Resolution 93/2012-2016 of 26.03.2015, amendments: Resolution 116/2012-2016 of 24.06.2015, 164/2012-2016 of 2.06.2016, 24/2016-2020 of 23.03.2017)*

Pursuant to Article 196 item 6 of the law of 27 July 2005 Law on Higher Education (i.e. Official Journal 2012.572 as amended), the law of 14 March 2003 on scientific degrees and titles and on artistic profile degrees and titles (Official Journal 2014.1852 as amended), ordinance of the Minister of Science and Higher Education of 24 October 2014 on doctoral studies and doctoral scholarships (Official Journal 2014.1480), ordinance of the Minister of Science and Higher Education of 1 September 2011 on education in doctoral studies at universities and science institutions (i.e. Official Journal 2015.172) and the Statute of University of Opole, it is hereby decided as follows:

### **I. General provisions**

#### § 1

The regulations of doctoral studies (third-cycle studies), hereinafter referred to as the studies, shall be introduced, defining the principles for organising the studies, their functioning as well as the rights and duties of the studies participants, hereinafter referred to as doctoral students, in the University of Opole, hereinafter referred to as the University, pursuant to the applicable regulations.

#### § 2

1. Doctoral studies shall be offered by the faculties authorised to award the scientific degree of habilitated doctor or at least two authorisations to award the scientific degree of doctor in the disciplines relevant to these authorisations. The studies shall be offered exclusively within the authorisations obtained by the faculty.
2. Doctoral studies can be run as partnership-based programmes by several faculties of the University, with the participation of organisational units from other universities and science institutions. Each unit participating in such studies shall meet the conditions stipulated in the Law. The tasks and financing methods of the studies are regulated by separate agreements concluded by the units.

#### § 3

If the Regulations refer to doctoral students in general, this shall be understood as the doctoral students of full-time and part-time studies.

#### § 4

Doctoral studies are run as full-time or part-time studies. Full-time studies shall be free of charge. Part-time studies shall be offered against payment. The Rector shall set tuition fees amounts.

#### § 5

The relevant faculty boards shall directly supervise the studies. A faculty board shall:

- 1) issue opinions on appointing and recalling the head of doctoral studies,
- 2) define the method of the study classes realisation;
- 3) define the method of assessment of the study programme realisation and the conducted scientific research,
- 4) *repealed*

#### § 6

Doctoral studies at the Faculty of Theology in the University of Opole, pursuant to the provisions of the Agreement concluded between the Chairman of the Polish Episcopal Conference and the Bishop of Opole and the Minister of Education of 20.09.1994, Article 6, meet the requirements for theology doctorate candidates, pursuant to the Apostolic Constitution of John Paul II *Sapientia Christiana* of 29.06.1979 (Article 51, 2-3) and the attached Ordinations. On the basis of these

regulations, a doctoral student can obtain the bachelor's degree (so called Roman), after completing the second year of studies. The principles regarding obtaining the degree are defined by separate regulations.

#### § 7

Doctoral studies shall last not less than 2 years and not more than 4 years.

#### § 8

Upon a doctoral student's request, approved by the tutor or supervisor, the head of doctoral studies may reduce the studies period on condition that the doctoral student completes the study programme within the individual organisation of studies.

#### § 9

1. Upon a doctoral student's request, having heard an opinion of a tutor or supervisor, the head of doctoral studies may extend doctoral studies period, simultaneously releasing a doctoral student from the duty to participate in classes, in the event it is necessary to carry out long-term scientific research within the studies; the total period shall not be longer than 2 years.
2. Upon a doctoral student's request, the head of doctoral studies may extend the period of doctoral studies, simultaneously releasing a doctoral student from the duty to participate in classes, in the following cases:
  - a. temporary inability to continue studies due to illness,
  - b. the necessity to personally take care of a sick family member,
  - c. the necessity to personally take care of a child under 4 years of age or a disabled child,
  - d. having a certificate of a degree of disability  
- in total not longer than one year.
2. Upon a doctoral student's request, the head of doctoral studies may additionally extend the study period by the period equal to the length of a maternity leave, paternity leave and parental leave, defined in the law of 26 June 1974 - Labour Code (Official Journal of 2014, item 1502 as amended) and simultaneously release the student from the obligation to participate in classes.

#### § 10

A request to extend the doctoral study period shall contain a doctoral student's data (name, family name, PESEL number or the number of identification document, year of study) and a statement of reasons. The request shall be accompanied with an opinion of the tutor or supervisor - in the case referred to in § 9 item 1, or a document which justifies the doctoral study period extension - in the cases referred to in § 9 item 2 or 3.

#### § 11

Doctoral students shall have the right to participate in the works of collective bodies of the University, through their selected representatives.

#### § 12

1. A doctoral student shall carry out an internship by conducting classes or participating in the process.
2. A doctoral student shall conduct not more than 90 hours of classes during one year.

#### § 13

Doctoral students shall have the right to social insurance and health insurance, pursuant to separate regulations.

#### § 14

The steps of the doctoral proceedings are defined in separate regulations.

## **II. Opening and closing of doctoral studies**

§ 15

Doctoral studies shall be opened and closed by the Rector, upon the request of a faculty board.

§ 16

A request to open doctoral studies shall include:

- 1) a faculty board resolution on opening of the studies;
- 2) the name of studies and definition of the knowledge area, scientific discipline or artistic field within which the doctoral degree will be awarded;
- 3) definition of educational results;
- 4) programme of doctoral studies;
- 5) definition of the studies form;
- 6) determination of the doctoral studies duration period;
- 7) the proposed amount of tuition fees for part-time doctoral studies;
- 8) in the event of partnership-based studies - proposed contracts and cooperation agreements,
- 9) *repealed*;
- 10) the proposed conditions and form of selection to doctoral studies,
- 11) *repealed*.

§ 17

The Dean shall submit a justified request to close the studies to the Rector, not later than six months before the end of an academic year. Closing of the studies results in their natural expiration and end of a selection procedure. An application to close partnership-based doctoral studies shall contain resolutions of the founding organisations.

### **III. Doctoral studies selection procedure**

§ 18

A person with the title of master or equivalent may be admitted to doctoral studies. A foreigner shall have a master's studies graduation diploma obtained in Poland or a legalised diploma or other document confirming higher studies graduation, treated as equal to the Polish master's studies graduation diploma, pursuant to separate regulations.

§ 19

Doctoral studies selection procedure shall be carried out according to the qualification criteria determined by the Senate, upon request of the faculty board.

§ 20

The conditions and form of selection to doctoral studies shall be determined by a resolution of the Senate, which shall be announced in the University of Opole web sites, not later than by 30 April of the calendar year in which the academic year, to which the resolution applies, starts.

§ 21

1. The selection procedure shall be carried out by the selection board established by the faculty Dean, with the following membership: Vice-Dean or the head of doctoral studies as a chairperson and at least three academic teachers from the faculty, with the scientific title of professor or the scientific degree of habilitated doctor.
2. The selection board shall make decisions on admission to doctoral studies.
3. The selection board's decision can be appealed from to the Rector, within 14 days from the day of receipt of the decision.

§ 22

The candidates who apply to be admitted to more than one doctoral studies programme and, in the event of a positive outcome of the selection procedure, to start education in more than one doctoral studies programme in the same or other scientific discipline, shall obtain permits from

the Deans/heads of doctoral studies. The same shall apply to a candidate, who already is a doctoral student and intends to start another doctoral studies programme. (*amendment: Resolution 116/2012-2016 of 24.06.2015*)

§ 23

The selection criteria to partnership-based doctoral studies shall be determined by the appropriate cooperation agreements and regulations approved by the partnership parties.

#### **IV. Organisation of doctoral studies**

§ 24

1. An academic year shall include:
  - a) a didactic courses period divided into two semesters: winter and summer, each consisting of 15 weeks of classes,
  - b) two examination sessions: winter - ending the winter semester and summer - ending the summer semester;
  - c) two make-up sessions;
  - d) winter, spring and summer holidays - pursuant to an academic year organisation schedule.
2. Detailed organisation of an academic year shall be announced in the Rector's ordinance by the end of May. The Rector may suspend classes for a definite period and introduce other changes to the announced classes schedule.

§ 25

1. The Programme Board of the unit directly running doctoral studies shall prepare the education programme, a description of coherent educational effects and a description of the learning process required to achieve these effects, along with ECTS points (study programme and plan) allocated to individual courses (modules) of the process. (*amendment: Resolution 116/2012-2016 of 24.06.2015*)
2. The education programmes and study curricula valid from 1 October shall be approved by the end of May of the same year and communicated to doctoral students and staff by the Dean of the faculty managing doctoral studies.
3. The Faculty Board may, in exceptional circumstances, introduce minor changes in a study programme during an academic year. Such changes shall require the Rector's approval.
4. Classes and knowledge or skills tests may be carried out in a foreign language. The head of doctoral studies shall determine their scope and conditions.
5. In the case of partnership-based studies, the studies shall be realised on the basis of the programme approved by the partnership organisational units. A study programme shall include a list and number of hours of classes, exams and credits.

§ 25a

The courses included in the programme of doctoral studies, realised in the form of didactic classes, can be taught by the academic teachers having a scientific publications record in the last 5 years or artistic achievements in the last 5 years.

§ 26

1. A semester or a year shall be the credit period. A semester or a year is completed once a doctoral student receives credits from all obligatory courses, defined in the doctoral studies curriculum. The total number of ECTS points for the courses planned for the whole doctoral studies shall be from 30 to 45.
2. The scope of optional classes shall be minimum 15 hours.
3. The optional classes, which develop didactic skills and are allocated minimum 5 ECTS points, prepare a doctoral students to research and research and development activities.

4. The optional classes, which develop didactic skills and are allocated minimum 5 ECTS points, prepare a doctoral students studying at doctoral studies to the profession of an academic teachers.
5. The academic teacher shall define the conditions for obtaining credit in a particular semester, during the first meeting with doctoral students. The conditions for obtaining credits shall be published in the ECTS information packages. The following six-grade grading scale shall be applied for both exams and credits with grades:
  - a) very good (5.0),
  - b) plus good (4.5),
  - c) good (4.0),
  - d) plus satisfactory (3.5),
  - e) satisfactory (3.0),
  - f) unsatisfactory (2.0).
6. The word "plus" shall not be replaced with the addition mark.
7. If the credit does not carry a grade, the word "zaliczam" ("zal.") (pass) or "nie zaliczam" ("n. zal.") (fail) shall be entered, respectively.
8. In the event of continuation of studies in another institution in the ECTS system (e.g. the MOST programme, etc.), the European grading scale shall be applied.
9. A passed exam or obtained credit shall not require retaking. In disputable cases, upon a doctoral student's request, the head of doctoral studies shall make the decision, based on an opinion of the programme board of the unit responsible for doctoral studies.

#### § 26a

A doctoral student, who did not complete a semester in due time, shall have the right to apply for a conditional enrolment or repeating the semester. The decision shall be made by the head of doctoral studies. The University shall charge fees defined in the Rector's ordinance for repeating a semester or conditional enrolment.

#### § 27

1. The doctoral student who was refused credit by the course teacher and received the unsatisfactory grade in the student's book or credit protocol or no credit ("nie zaliczam") and sees the decision as unfair, may submit a request with a statement of reasons for a reassessment by the board, to the head of the doctoral studies, not later than seven days after the credit entry date. The head may order a reassessment by the board, having reviewed a doctoral student's request application or on his own initiative. In each of the above mentioned cases, the head shall fix the closest possible date (not later than two weeks after a student's request was submitted). The head shall appoint the board of which he will be the chairperson. The board shall also include the course teacher and another specialist in the field of knowledge. Upon a doctoral student's request, a representative of Doctoral Students Self-Government (without the right to vote on grades) and a tutor may take part in the board meetings. The chairperson shall fill in the protocol including the board members, the asked questions and the grade which is also entered in the student's book. The grade is the result of the voting of the board members, excluding the observers.
2. The doctoral student who received an unsatisfactory grade from an exam and sees the decision as unfair may submit a request with a statement of reasons for an examination before the board, to the head of doctoral studies, not later than seven days after the grade entry date. The head of doctoral studies may order a reassessment by the board,

having reviewed a doctoral student's request or on his own initiative. In each of the above mentioned cases, the head shall fix the closest possible date (not later than two weeks after a student's request was submitted). The head shall appoint the board of which he will be the chairperson. The board shall also include: the examining teacher and at least one academic teacher competent in the examined field of knowledge. Upon a doctoral student's request, a representative of Doctoral Students Self-Government (without the right to vote on grades) and a tutor can take part in the board meetings.

The teacher, who examined the doctoral student previously, shall prepare the written sets of questions covering the exam subject. A doctoral student shall select questions during the exam, except for the foreign language practical exam. The exam grade, along with the asked questions, shall be included in a protocol drawn by the board. The grade is the result of the voting of the board members, excluding the observers. The head of doctoral studies shall enter the grade to a student's book.

3. A negative grade received for the reassessment or examination by the board shall result in the consequences described in § 48.

#### § 28

1. The doctoral student who fulfilled all obligations included in the study programme and regulations, shall receive a certificate of doctoral studies completion. The Rector shall determine the certificate template in an ordinance.
2. Upon a request of a person, who did not complete doctoral studies, the University shall issue a studies history certificate.

#### § 29

The Dean's office of the faculty, which manages doctoral studies, shall provide administration management of the doctoral studies. The Dean's office shall keep on file the following documents from doctoral studies:

- selection procedure documentation,
- personal files of doctoral students and studies history documentation,
- *repealed*
- documentation related to organisation and functioning of doctoral studies,
- *repealed*

#### § 30

Teaching department shall provide administration management of the didactic process organisation in doctoral studies.

#### § 31

1. A doctoral student, who fulfilled the obligations defined by the tutor and obtained his/her opinion on the appropriate advancement of work on the doctoral thesis may, pursuant to separate regulations, apply to the faculty board to open a doctoral degree procedure. The procedure shall be opened not later than until the end of the third year of study.
2. A public defence of a doctoral thesis shall be held within two years from the completion of studies or after the end of an extended study period. After that period, a doctoral student shall make payments for the costs of a doctoral degree procedure and the faculty board shall have the right to close the procedure. The Dean shall inform the doctoral student accordingly.

### **V. Substantive supervision**

#### § 32

1. Until opening of the doctoral degree procedure, a doctoral student shall remain under a substantive supervision of an academic teacher also referred to as a scientific tutor. A doctoral thesis supervisor shall take over the substantive supervision of a doctoral student after opening of the doctoral degree procedure.

2. An academic teacher or member of scientific staff, meeting the criteria determined in the law on scientific degrees and titles and art degrees and titles, can be a supervisor of a doctoral thesis.
3. It shall be possible to appoint an auxiliary supervisor, i.e. a person with at a doctor's degree at least.
4. It shall be possible to appoint a co-supervisor in doctoral procedures carried out within international cooperation.

#### § 33

1. An academic teacher, having at least the scientific degree of doctor habilitated in the same or similar field of scientific or artistic discipline, active in scientific area with current scientific or artistic accomplishments during the last 5 years, can be a scientific tutor.
2. A doctoral student or the head of doctoral studies may submit a request to the Dean for a change of a scientific tutor. The request shall be justified.
3. The Dean may decide to change a scientific tutor in justified cases.

#### § 34

A scientific tutor may perform substantive supervision over not more than ten doctoral students, and not more than five in one year of studies.

#### § 35

The duties of a scientific tutor shall include:

- 1) providing any substantive and methodological assistance to a doctoral student,
- 2) issuing opinions on the conference participation applications and articles, which were published in scientific journals,
- 3) offering regular consultations,
- 4) issuing approval to a doctoral student to participate in scientific research at a relevant unit, in line with individual interests of the student,
- 5) informing the head of studies about scientific progress of a doctoral student and the current status of the doctoral thesis,
- 6) issuing opinion about the annual report on a doctoral student's studies advancement,
- 7) issuing opinion about the extension of doctoral studies,
- 8) issuing opinion about the progress of work on the doctoral thesis with regard to opening a doctoral degree procedure,
- 9) in the event of failure to carry out the doctoral student's duties, submitting a request to the head of studies, regarding deletion from the doctoral students list.

### **VI. Rights and duties of the head of doctoral studies**

#### § 36

1. The Rector shall appoint the head of doctoral studies, having received positive opinions from the faculty board and the relevant doctoral student self-government body.
2. The Rector shall appoint the head of doctoral studies from among academic teachers with full-time employment in a given faculty, having at least the scientific degree of doctor habilitated, doctor habilitated in art or the qualifications equal to those of doctor habilitated, obtained pursuant to Article 21a of the law of 14 March 2003 on scientific degrees and titles and on degrees and titles in art (Official Journal of 2014 item 1852 and 2015 item 249 and 1767).
3. The Rector shall ask opinion of a relevant doctoral student self-government body and the faculty board about the candidate, within 14 days from the date of the request receipt. Failure to respond in due time shall be understood as issuing a positive opinion about the candidate for the position of the head of doctoral studies.

4. In the event a relevant doctoral student self-government body or the faculty board issue a negative opinion about the candidate for the position of the head of doctoral studies, the procedure defined in item 3 shall be repeated.
5. In the event a relevant doctoral student self-government body or the faculty board issue a negative opinion about two proposed candidates for the position of the head of doctoral studies, the Rector shall appoint the academic teacher to the position of the head of doctoral studies, who meets the requirements referred to in item 2 and who was not previously proposed as a candidate.
6. Asking opinion of a relevant doctoral student self-government body shall not be required, in the case of appointing the head of the first doctoral studies at the University organisational unit.
7. The Rector shall recall the head of doctoral studies, having received opinions from the faculty board and the relevant doctoral student self-government body.

#### § 37

A full-time employee of a given faculty, having at least the scientific degree of doctor habilitated, doctor habilitated in art or the qualifications of the second degree in art and artistic disciplines, or a person, who obtained qualifications equal to those of doctor habilitated, pursuant to Article 21a of the law of 14 March 2003 on scientific degrees and titles and on degrees and titles in art (Official Journal 65, item 595 as amended), can be the head of doctoral studies.

#### § 38

The head of doctoral studies shall be a direct superior of doctoral students. The head of doctoral studies shall manage the organisation and operation of the studies. The head of doctoral studies shall make the following decisions, restricted to his/her competence:

1. organising the course of studies,
2. informing the public about the selection criteria to the studies,
3. taking responsibility for implementation of the educational programme and the study plan,
4. defining the scope and conditions for the courses, knowledge and skills tests in a foreign language,
5. evaluating realisation of the educational programme and the studies plan, including obtaining the obligatory ECTS points and scientific research carried out by doctoral students,
6. supervising the current course of studies. The head makes decisions regarding completion of consecutive years of studies,
7. issuing opinions on doctoral students' request to the Dean and the Rector, within 14 days,
8. chairing the committee for doctoral scholarships,
9. making decisions and implementing all activities related to deleting a doctoral student from the student list,
10. submitting annual studies reports to the faculty board,
11. approving extension of doctoral studies period.

#### § 38a

The faculty Dean shall examine a doctoral student's objections and appeals from a decision of the head of doctoral studies regarding the study programme realisation as well as the assessment of the scientific research and failure to complete a year of studies.

#### § 39

The head shall present the study programme to doctoral students, not later than one week prior to the start of a semester.

#### § 40

In the case of partnership-based studies, the Rector shall appoint the head of the local studies; his/her duties shall be defined by relevant partnership agreements of the stakeholders.

#### § 41

Studying at more than one doctoral studies shall require approval of the Dean/head of doctoral studies. The approval shall be granted after consultations with heads of doctoral studies and supervisors of a doctoral student. The consultations shall include evaluation of the possibility to continue studies and obtain the doctor's degree in two or more doctoral studies by the applying student. A student shall be admitted to another study through the selection procedure. *(amendment: Resolution 116/2012-2016 of 24.06.2015)*

## **VII. The rights and duties of doctoral students**

### § 42

A person shall acquire the doctoral student's right at the moment of matriculation and taking the following oath:

"I solemnly pledge:

- to improve my knowledge and increase the scope of my professional skills;
- to continuously investigate the truth, to give witness to the truth in speech, writing and conduct and to carry responsibility for spreading the truth;
- to follow the ethical code obligatory for a doctoral student;
- to follow the regulations of the statute and doctoral study regulations, to respect the norms of coexistence of the academic society of the University of Opole and to take care of its good name."

The persons starting education within the partnership-based doctoral studies shall be matriculated in the relevant units, pursuant to internal regulations.

### § 43

A doctoral student shall receive a student's book and an identification document, pursuant to applicable templates. The fee for a student's identification document shall be set in the Rector's ordinance. A student's book confirms the course of studies and is a doctoral student's property.

### § 44

A person, who lost the doctoral student status shall immediately return their identification document.

### § 45

A doctoral student shall have the right to:

- 1) substantive and didactic supervision of their scientific and research work by a scientific tutor or a supervisor,
- 2) use library resources of the University,
- 3) use the available computer software and laboratories,
- 4) use the research equipment and devices, in the scope necessary to carry out the study programme,
- 5) apply for the resources allocated to development of the young personnel,
- 6) prepare a doctoral thesis,
- 7) apply to the head of doctoral studies for the extension of the doctoral studies period,
- 8) participate in the works of collective bodies of the University, through their selected representatives,
- 9) participate in the University doctoral student organisations, scientific, artistic and sport circles, pursuant to the regulations of the Law on Higher Education,
- 10) travel to carry out internships and scholarships (among others MOST), including trips abroad (among others ERASMUS/SOCRATES). The period of stay abroad shall be included in the study period. The head of doctoral studies, in cooperation with the Dean and having obtained opinion of a scientific tutor or a supervisor, may approve a study semester or year carried out at another university as completed.
- 11) a holiday leave in the period of not more than 8 weeks during a year. The leave should be used only in the period free from didactic classes.

### § 46

1. A doctoral student shall have the right to study within IOS (individual organisation of studies).
2. The head of doctoral studies shall approve the individual study organisation for the whole study period, upon a doctoral student's request.
3. A doctoral student who was granted individual organisation of studies shall have the right to agree with course teachers upon the individual terms and methods of performing the duties, which result from the study curriculum and, in the case of disabled persons - adjust the study conditions to the type of disability. Individual organisation of studies shall not include lower expectations from a doctoral student, regarding the scope and level of knowledge and skills from the doctoral studies course curriculum and doctoral study programme.
4. The head of doctoral studies shall make the decision to grant individual study organisation, not later than within 14 days from the start of a semester, to which the decision applies. Individual study organisation may be granted in later period, in special circumstances.
5. A doctoral student with disability, who applied for individual organisation of studies, shall submit to the head of doctoral studies for his approval the organisation of credits and exams in a given semester/year and the conditions for credits approved by the relevant academic teachers, responsible for realisation of individual courses in a semester/year, during the first week of the classes in a semester, at the latest.
6. An examination session within individual study organisation shall not end later than a make up session.

#### § 47

1. A doctoral student shall:
  - 1) act according to the content of the oath and the doctoral studies regulations as well as other regulations valid at the University; in the case of partnership-based doctoral studies - the regulations applicable in the main unit,
  - 2) complete the obligatory educational programme and study curriculum, including collection of the obligatory number of ECTS points,
  - 3) carry out scientific research,
  - 4) submit annual reports from the progress of scientific work to the head of doctoral studies,
  - 5) timely settle the resources received for scientific research,
  - 6) carry out internships in the form of conducting the selected classes or participating in the process,
  - 7) complete an academic year until the last day before the start of the next academic year,
  - 8) follow the regulations valid at the University,
  - 9) act according to the Doctoral Student Code of Ethics prepared by the Student Self-Government of the University of Opole, which is an attachment hereto,
  - 10) timely pay tuition fees for part-time studies,
  - 11) participate in the scientific activities of the faculty and institutes.
2. A doctoral student work obligations shall not interfere with the study programme realisation.

#### § 48

1. The head of doctoral studies shall make a decision to delete a student from the doctoral student list in the following cases:
  - a) failure to commence studying, if a doctoral student is absent in class and does not inform about the reason for the absence, during the first four weeks of a semester,
  - b) resignation from doctoral studies, submitted in writing to the Dean's Office,

- c) disciplinary expulsion from the University.
2. The head of doctoral studies may make a decision to delete a student from the doctoral student list in the following cases:
  - a) the lack of education progress, in particular when a doctoral student failed to complete a study stage more than once,
  - b) failure to complete a semester or a year of studies in due time,
  - c) rejection of an annual report from the carried out scientific research by the scientific tutor,
  - d) failure to pay tuition fees related to doctoral studies.
3. The decision referred to in items 1 and 2 can be appealed from to the Rector within 14 days. The Rector's decision shall be final.
4. After deletion from the doctoral student list, resuming doctoral study shall not be possible. Readmission of the person, who was deleted from the student list, shall be carried out pursuant to the general rules of the selection procedure.

§ 49

The decision to delete a student shall not result in suspending the doctoral procedure.

§ 50

A doctoral student shall be liable to disciplinary measures based on the Law on Higher Education and the University of Opole Statute, for violation of the University regulations and for the acts demeaning the dignity of a doctoral student.

### **VIII. Doctoral scholarships. Material assistance for doctoral students**

§ 51

A doctoral scholarship may be awarded to the doctoral student, who completes educational programme and doctoral study plan on time, is involved in conducting didactic or research classes during his/her internship or is involved in realisation of scientific research at an organisational unit of the university.

§ 52

The principles of awarding a doctoral scholarship shall be determined by the regulations announced in the Rector's ordinance and evaluated within 14 days from the day of receipt of the application, by the relevant doctoral student self-government body.

§ 53

A doctoral student may receive material assistance in the following forms:

- 1) a maintenance grant,
- 2) a subsistence allowance,
- 3) a scholarship for the best doctoral students,
- 4) a special scholarship for the disabled,
- 5) a Minister's scholarship for eminent achievements.

§ 54

The benefits referred to in § 51 shall be awarded in line with the principles defined in the material assistance regulations for the University of Opole doctoral students, approved by the Rector in cooperation with the university doctoral student self-government.

§ 55

The resources for the partnership-based study doctoral students shall be provided pursuant to the agreement between partners.

### **IX. Final provisions**

§ 56

The Regulations shall come into force on 1 October 2015.

**CODE OF ETHICS OF a doctoral student  
at the University of Opole**

**Section I  
General regulations**

§ 1

Code of Ethics of a doctoral student at University of Opole, hereinafter referred to as the Code, contains the principles of conduct and ethical norms, obligatory for any doctoral student at University of Opole.

§ 2

A doctoral student referred to in the Code shall be each time the participant of the third-cycle (doctoral) studies at University of Opole.

§ 3

The University referred to in the Code shall be each time the University of Opole.

§ 4

A doctoral student shall get acquainted with the Code, follow its principles and disseminate them in the academic circles.

**Section II  
Characteristics of a doctoral student**

§ 5

A doctoral student shall respect ethical norms and the approved ways of behaviour.

§ 6

A doctoral student shall acquire and increase knowledge and skills.

§ 7

A doctoral student shall inquire about the truth, speak the truth and give testimony to the truth by their conduct,

§ 8

A doctoral student shall adhere to the principles of interaction of the academic community.

**Section III  
A doctoral student as a participant of the third-cycle (doctoral) study**

§ 9

A doctoral student shall thoroughly prepare for tests, exams and other forms of knowledge verification.

§ 10

A doctoral student shall continue increasing his/her knowledge and acquiring new skills.

§ 11

A doctoral student shall participate in extracurricular classes, scientific conferences, etc.

**Section IV  
A doctoral student versus the academic community**

§ 12

A doctoral student shall respect all members of the academic community, adhering to the rules of social coexistence in the academic community.

§ 13

A doctoral student shall demonstrate impeccable manners.

§ 14

A doctoral student shall not undertake any unethical activities, in order to harm or humiliate other members of the academic community.

## **Section V A doctoral student as a researcher**

§ 15

A doctoral student shall not infringe copyright.

§ 16

A doctoral student shall apply high standards of scientific research.

§ 17

In scientific research, a doctoral student shall follow the principles of honesty, excluding plagiarism and falsifying scientific research results.

## **Section VI A doctoral student versus the University**

§ 18

A doctoral student shall take care of a good image of the University, implementing its aims and mission.

§ 19

A doctoral student shall respect the University traditions.

§ 20

A doctoral student shall actively participate in the initiatives aiming at development and promotion of the University.

§ 21

A doctoral student shall take care of the University property.

## **Section VII Final provisions**

In the matters not covered by the Code, the regulations of the law of 27 July 2005, Law on Higher Education (i.e. Official Journal of 2012, item 572 as amended), the regulations of University of Opole and commonly applicable ethical and social standards.